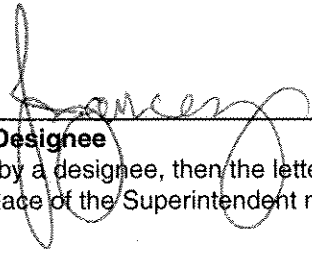


## **MARION Title I, Part A Parental Involvement Plan**

I, James M. Yancey, Jr. , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and
- The LEA will inform parents and parent organizations of the purpose and existence of both Parent Information and Resource Center(s) (PIRC) in the state.

A handwritten signature in black ink, appearing to read "Francis", is written over a horizontal line.

**Signature of Superintendent or Designee**

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** Marion County Public School System recognizes the importance of integrated, systemic, and sustained parent and community engagement; that promotes active involvement in the education of their child(ren) through parental involvement resources, activities, and trainings.

## Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy [Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)];
- School review and improvement under Section 1116 [Sections 1118(a)(2)(A), 1116 (a)(1)(D), 1116(b)(3)(A)]; and
- How the funds reserved for parental involvement will be allocated [Section 1118(a)(2)].

**Response:** \*The District holds District Parent Involvement Committee Meetings each year. The Committee consists of a Student Advisory Council (SAC) Chairperson from each school, District staff, and any interested parents or community members with a student enrolled in a Title I School. (The meeting is offered twice a year; once during the day and once in the evening.) The committee is responsible for reviewing, revising and evaluating the Title I District Parent Involvement Plan.

\*Decisions for the use of the one percent (1%) of Title I funds reserved for Parent Involvement are made by the District Parent Involvement Committee. This committee includes SAC Chairpersons and parents of students in Title I schools. Of this one percent (1%) not less than ninety five percent (95%) is allocated to Title I schools. Parents at the school level, through the School Advisory Council, PTO/PTA organizations, and results of parent surveys help to decide how the school's Parental Involvement funds will be spent. Principals include parents in their Title I budgeting process March-April and submit their plans to the District Title I office in May.

\*District Parent Involvement Committee meeting notes will reflect all input from parents. In addition, information gathered from the District Parent Involvement Committee, School Improvement Plans (SIP), School Advisory Council (SAC) and parent surveys is used to develop the District's: LEA Plan, District Improvement and Assistance Plan (DIAP), District and School Parent Involvement Plans and the Title I Application.

Funds will be used for at-home parent-child remediation activities, parent trainings: consultants, parent training materials/resources/supplies; parent travel/transportation (reasonably necessary), childcare enrichment materials/resources, & services, refreshments for parent participants

## Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing

effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2) (B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

**Response:** The District Parent Involvement Plan, the Title I Application, School Improvement Plans and the District Improvement and Assistance Plan, are submitted for School Board approval seven (7) days prior to the School Board Meeting for review by the public. Parents or community members have an opportunity to provide comments before and during the School Board Meeting.

\*All schools receive training and information on requirements and ways to include parents in the school improvement process through the School Improvement Office and the Title I Office. At the school level, parents are involved in the development of each School Improvement Plan. They are provided opportunities to review and revise the plan through School Advisory Council (SAC) meetings. The LEA and schools use multiple strategies to announce these meetings (Examples: flyers, Alert Now Calls (English and Spanish), e-mails, magnets, student stickers, schools' newsletters, and banners on Marion Channel and/or Marion County/School websites.

### Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Home instruction for Parents of Preschool Youngsters	The Title I Office will continue to coordinate Marion County's HIPPY Program. HIPPY staff members visit parents in their homes to model and teach activities that the parent will use with their child to acquire literacy and other readiness skills. Members of the HIPPY staff visit parents once a week starting in August 2011 and ending in July 2012. Parent meetings are held monthly to provide parents with strategies to be involved in their child's education. Title I Office Instructional Support P
2	VPK	The Title I Pre-K/VPK classroom teachers will hold four (4), (One (1) per quarter) Parent Involvement activity nights and/or trainings. Parents will also have the opportunity to request meetings at their convenience with the teacher. The Title I Office will disseminate information to parents (flyers, website, and brochures) on available resources, trainings, and other services via the Parent Resource Center & Parents' Resource Van.
3	Private VPK Providers and Head Start	The Title I Office (Coordinator) will collaborate with the Early Learning Coalition of Marion County, Childhood Development Services and College of Central Florida (CCF) to coordinate transition programs for students entering Kindergarten. They will provide information to parents to assist them in preparing their child for Kindergarten.
4	All related Federal Programs	Title I Office (Director, ISP) will collaborate as members of the Tri-County (Marion/Levy/Citrus) Education & Training Consortium to share & disseminate information on educationally-relevant events, services, and issues impacting parental involvement and student achievement of Title I students in the local community.

### Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

**Response:** \*The District holds district level Parent Involvement committee meetings each year. The committee is responsible for reviewing, revising and evaluating the Title I District Parent Involvement Plan. The meetings are tentatively scheduled for September 2011/April 2012.

Suggestions from the District's Parent Involvement Committee will be used to develop the Parent Survey.

\*District Parent Involvement Committee Meeting notes will reflect all input and evaluations from parents. These notes will be provided to principals to assist them in the development and evaluation of school's Parent Involvement Plans (PIP). In addition, information gathered from the Parent Surveys is used to develop and evaluate the District and School's Parent Involvement Plans. Ongoing surveys will be provided to parents via the District Parent Resource Center and Parents' Resource Van. Responses from these surveys will be used in the District and Schools' PIP revision, development, and evaluation process.

### Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Activities to share/model/practice benefits of reading strategies that provide background knowledge, improve reading and listening comprehension, and provide exposure to vocabulary. Parent Reading Workshop	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments in reading	October, 2011	Parent Activity Evaluation Form
2	Activities designed to involve parents in their child's education by providing/teaching math strategies that support learning. Parent Math Workshop	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments	November, 2011	Parent Activity Evaluation Form
3	Activities to introduce and raise awareness of resources and services that are available to parents via the District Parent Resource Center & Parents' Resource Van. Parent Resource Center Open House (To coincide with training dates/times)	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments	September 2011-May 2012	Parent Activity Evaluation Form
4	An area designated for parent-child exploration of resources & strategies demonstrated by Parent Resource Center Staff. Parent & Child Interaction-Demonstration Station.	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments	August 2011- June 2012	Parent Activity Evaluation Form
5	Provide opportunities for involving parents in community displays/demonstrations to share successful outcomes from use of parent Resource Center resources/services. Parent-to Parent or Parents as Partners	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments	August 2011- June 2012	Parent Activity Evaluation Form
6	Produce radio talk show via on-site community center radio station for talk show and/or announcements of upcoming events and parent involvement-related topics for parents of Title I students in surrounding community. Public Service to Title I parents	Grants /Federal Programs Director & Title I Coord.	Remediation and reinforcement of skills to be measured by State/District Comprehensive Assessments	August 2011- June 2012	Parent Activity Evaluation Form

### Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Share materials and resources (handouts, flyers, curriculum ideas, pamphlets to send home to parents) on Parental Involvement Month with school	District administrators, Principals, School Person	Increased awareness of the importance of parents being involved in their child's education; how to create a welcoming environment for parents to respond as partners in their child's education; the	September 2011- June 2012	Increased participation in scheduled trainings, meetings,

	administrators from the Parent Information and Resource Centers(PIRC)		community's role in fostering parental involvement wi		parent/student conferences, &
2	Share Parental Involvement Plan with School Board, Administrators, Faculty, Parents, Community, and SAC via hard copies placed in a central locale within the school (Websites, Newsletters,	District Office, Principals, Parents, SAC,	Participation/input/involvement in the education of children within the school system.	August, 2011-June 2012	Increased participation in parent surveys, trainings, meetings, activities on school and district le
3	Provide a Train-the- Trainer" Activity on Establishing and maintaining Parental Involvement within the school (The FDOE State Staff Training Modules and/or "Telling It Like It Is" Training Video/Program)	District Office, School Administrators, Faculty	Collaboration/Effort of school personnel in helping to create a school/learning environment that is conducive to parental partnership and participation in the child's education.	September 2011-June 2012	Increased participation/ demonstration by school staff in parental involvement practices in District
4	Provide brochure(s) on parental involvement in Education to school staff; provide current web-based resources/links of Best Practices in parental involvement in schools	District Office, School Administrators, Faculty	Increased awareness of the importance of parents being involved in their child's education; how to create a welcoming environment for parents to respond as partners in their child's education; the school staff's role in reaching out to and communicating to fostering parental involvement	August 2011-June 2012	Response of parents, school-based ISP through observation and/or survey results
5	Provide templates of sample parent letters for Principals to use in addressing all areas and Title I A requirements for Parent Involvement.	District Office, Administrators, & Principals	Enhanced accountability, continuity, and	August 2011-June 2012	Increased participation by parents, staff, students, community in parental involvement activities/o
6	Provide a "Sharing Best Practices in Parent Involvement" session	District Office, Administrators, Principals	Collaboration/Effort of school personnel in helping to create a school/learning environment that is conducive to parental partnership and participation in the child's education	April-May 2012	Increased participation by parents, staff, students, community in parental involvement activities/

### Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** \*Information on NCLB Choice Options, AYP, Parents Right to Know, District's Parent Resource Center, Title I Parent Resource Center on Wheels (Title I Van), State Parent Information Resource Centers, Home and School Connection and Middle Years Newsletters are provided via mail, website, and hard copy (English and Spanish versions).

\*Bilingual staff attends the District's Parent Trainings/Meeting to translate as needed. Additional translation services (other languages, sign language...) will be provided if requested and available.

\* Schools provide all parents with a copy of the school's Parent Involvement Plan and provide information on the District's Parent Involvement Plan via newsletter, school handbook, and flyer. The District's Parent Involvement Policy is also on the Marion County Schools Website;with a copy provided to District Parental involvement Planning Meeting members/participants for review.

\* Title I Instructional Support Personnel will review schools documentation (newsletters, flyers...) to ensure that parents are provided information in a language they understand (if feasible) and in an easy to understand format. (The schools will maintain a Title I Monitoring Box for this documentation review/monitoring.)

### Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
1	Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	Childcare services provided by school non-instructional staff under the supervision of Highly Qualif	School Principal	Student achievement will increase as their parents learn more strategies to help their children with the Florida skills and standards.	September 2011-June 2012.
2	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	Parent Advisory Council will meet twice year, in two sessions; once in the morning and once in the evening.	District Title I Parent Involvement staff, Title I Coordinator, and Title I Director.	This council allows parents a means by which to provide advice on all matters related to Parental involvement in Title I, Part A programs	September 2011 & April 2012

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

## Evaluation of the 2010-2011 Parental Involvement Plan

### Building Capacity Summary

Provide a summary of the activities provided during the 2010-2011 school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Activities designed to involve parents in their child's education by providing/teaching math strategies that support learning. Parent Math Workshop	4	60	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments
2	Activities to introduce and raise awareness of resources and services that are available to parents via the District Parent Resource Center & Parents' Resource Van. Parent Resource Center Open House (To coincide with training dates/times)	4	65	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments
3	An area designated for parent-child exploration of resources & strategies demonstrated by Parent Resource Center Staff. Parent & Child Interaction-Demonstration Station.	4	4	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments
4	Produce radio talk show via on-site community center radio station for talk show and/or announcements of upcoming events and parent involvement-related topics for parents of Title I students in surrounding community. Public Service to Title I parents	1	5	Remediation and reinforcement of skills to be measured by State/District Comprehensive Assessments
5	Strategies for Parents to Use: Helping Children Become Self-motivated, Successful Learners	4	60	Remediation, reinforcement, awareness of skills to be measured by State/District Comprehensive Assessments
6	Activities/Strategies that support learning for Middle School. Parent workshop	2	4	Remediation and reinforcement of skills to be measured by State/District comprehensive assessments

### Staff Training Summary

Provide a summary of the professional development activities provided during the 2010-2011 school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Share materials and resources (handouts, flyers, curriculum ideas, pamphlets to send home to parents) on Parental Involvement Month with school administrators from the Parent Information and Resource Centers (PIRC)	5	60	Increased awareness of the importance of parents being involved in their child's education; how to create a welcoming environment for parents to respond as partners in their child's education; the community's role in fostering parental involvement wi
2	Share Parental involvement Plan with School Board, Administrators, Faculty, Parents, Community, and SAC via hard copies placed in a central locale within the school (Websites, Newsletters,	1	38	Participation/input/involvement in the education of children within the school system.
3	Provide a "Train-the-Trainer" Activity on Establishing and maintaining Parental Involvement within the school (The Four State Staff Training Modules and/or "Telling It Like It Is" Training Video/Program)	4	80	Collaboration/Effort of school personnel in helping to create a school/learning environment that is conducive to parental partnership and participation in the child's education.
4	Provide brochure (A Guide for School Staff: Parent Involvement in Education); provide current web-based resources/links of Best Practices in parent involvement in schools	1	38	Increased awareness of the importance of parents being involved in their child's education; how to create a welcoming environment for parents to respond as partners in their child's education; the school staff's role in fostering parental involvement
5	Provide templates of sample parent letters for Principals to use in addressing all areas and Title I A requirements for Parent Involvement.	1	38	Enhanced accountability, continuity, and
6	Provide a "Sharing Best Practices in Parent Involvement" session	1	38	Collaboration/Effort of school personnel in helping to create a school/learning environment that is conducive to parental partnership and participation in the child's education

### Private School Summary

Provide a summary of the parental involvement activities provided during the 2010-2011 school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Correlation to Student Achievement
1	Activities/strategies provided to parents via a parent math workshop.	13	1	Increase in student achievement evidenced as parents gain strategies to help their child with private school skills/standards.
2	Activities/strategies provided to parents via a parent reading workshop	13	1	Increase in student achievement evidenced as parents gain more strategies/skills to help their child with private school skills/standards.
3	Take-Home Skills pack: Parent home instruction math and reading resources	35	2	Increased student achievement as parents learn more at-home strategies/skills to help their child with private school skills/standards.
4	Parent Information/Demonstration Night	25	2	Increase in parents' capacity to help child master skills and standards within private school setting.

### Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the 2010-2011 school year. Include the steps the LEA will take during the 2011-2012 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Inability to Schedule meetings and trainings at times most convenient for all.	Schedule meetings to include late afternoon or evening times. Add/schedule a Parental Involvement Plan Review meeting at beginning of school year.
2	Parents' lack of awareness regarding availability/accessibility of the Districts' PIP and resources.	Review/revise flyers & other disseminated information to parents to ensure readability and effectiveness. Review/revise Parent Resource Center referral form for inclusion of subskills and correlated list of materials.

### Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the 2010-2011 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity