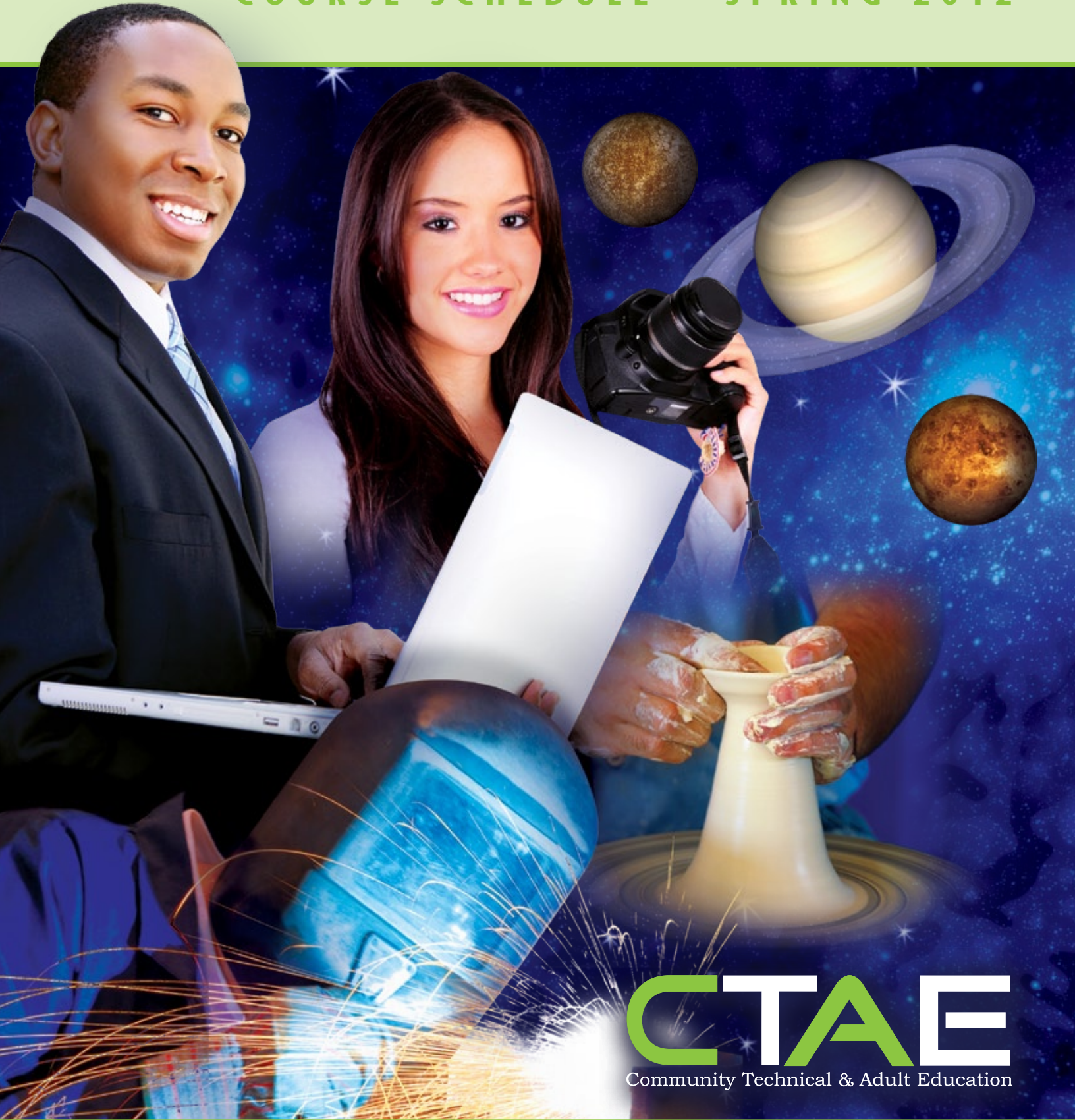


LEISURE/RECREATIONAL AND BUSINESS AND TECHNOLOGY

COURSE SCHEDULE • SPRING 2012



CTAE

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RECREATION AND LEISURE COURSE REGISTRATION TAKES PLACE THE FIRST SCHEDULED NIGHT OF CLASS ON CTAE CAMPUS: 1014 SW 7TH RD. • OCALA, FL 34471

*Yoga classes meet/register at Dunnellon Elementary School – 10235 SW 180th Avenue Rd., Dunnellon, FL

ARTS AND CRAFTS

PHOTOGRAPHY

Attention shutterbugs! Bring your 35mm camera to class to learn about picture taking, composition, and how to improve your techniques. This class is designed for the amateur photographer.

Course # 6048	Room No./Location: CTAE Room 46	Instructor: Flynn
Start/End Date 1/26/12 - 3/15/12	Meeting Days Thursday	Meeting Times 7:00pm – 9:00pm
Tuition \$54	Lab Fee None	

Course # 6048	Room No./Location: CTAE Room 46	Instructor: Flynn
Start/End Date 4/5/12 - 5/24/12	Meeting Days Thursday	Meeting Times 7:00pm – 9:00pm
Tuition \$54	Lab Fee None	



POTTERY

Hands-on experience is the basis for this class in the techniques of pottery making. Topics include pinch pots, slabs, coils and press molds. The intermediate class will explore techniques of glazing and wheel throwing.

Course # 6107	Room No./Location: CTAE Pottery Classroom	Instructor: Hodgin
Start/End Date 1/26/12 - 3/15/12	Meeting Days Thursday	Meeting Times 6:00pm – 9:00pm
Tuition \$65	Lab Fee \$10	

Course # 6107	Room No./Location: CTAE Pottery Classroom	Instructor: Hodgin
Start/End Date 4/5/12 - 5/24/12	Meeting Days Thursday	Meeting Times 6:00pm – 9:00pm
Tuition \$65	Lab Fee \$10	



All tuition and/or fee prices are subject to change without notice.



SEWING AND DESIGN

This class offers the student a chance to learn the basics of sewing using their own sewing machine. Topics include the basics of sewing machines, selecting fabric, proper interfacing, and clothing alterations. Please come prepared with your own design and project ideas.

Course # 6150	Room No./Location: CTAE Portable 3	Instructor: Kimble
Start/End Date 1/24/12 - 3/13/12	Meeting Days Tuesday	Meeting Times 6:00pm – 8:30pm
Tuition \$68	Lab Fee None	

Course # 6150	Room No./Location: CTAE Portable 3	Instructor: Vereen
Start/End Date 1/26/12 - 3/15/12	Meeting Days Thursday	Meeting Times 6:30pm – 8:30pm
Tuition \$54	Lab Fee None	

Course # 6150	Room No./Location: CTAE Portable 3	Instructor: Kimble
Start/End Date 4/3/12 - 5/22/12	Meeting Days Tuesday	Meeting Times 6:00pm – 8:30pm
Tuition \$68	Lab Fee None	

Course # 6150	Room No./Location: CTAE Portable 3	Instructor: Vereen
Start/End Date 4/5/12 - 5/24/12	Meeting Days Thursday	Meeting Times 6:30pm – 8:30pm
Tuition \$54	Lab Fee None	

COOKING

CAKE DECORATING

Successful decorating begins with the basics of making and coloring icing, preparing cakes and fillings, and using decorating bags. You will learn the best ways to create cakes and icings that are ideal for decorating and the “tricks of the trade” so you can always get the results you want. Techniques are taught step-by-step.

Course # 6013	Room No./Location: Culinary Laboratory	Instructor: Pierro
Start/End Date 1/25/12 - 3/14/12	Meeting Days Wednesday	Meeting Times 6:00pm – 8:30pm
Tuition \$68	Lab Fee None	

Course # 6013	Room No./Location: Culinary Laboratory	Instructor: Pierro
Start/End Date 4/4/12 - 5/23/12	Meeting Days Wednesday	Meeting Times 6:00pm – 8:30pm
Tuition \$68	Lab Fee None	

**RECREATION AND LEISURE COURSE REGISTRATION TAKES PLACE THE FIRST SCHEDULED NIGHT OF CLASS
ON CTAE CAMPUS: 1014 SW 7TH RD. • OCALA, FL 34471**

*Yoga classes meet/register at Dunnellon Elementary School – 10235 SW 180th Avenue Rd., Dunnellon, FL

GOURMET FOR \$10 A DAY

In this class you will learn to take inexpensive every day food items and turn them into exquisite taste tempting gourmet dishes.

Course #	Room No./Location:	Instructor:		
6500	Culinary Laboratory	Rodriguez		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/26/12 - 2/16/12	Thursday	6:00pm – 9:00pm	\$41	\$40

Course #	Room No./Location:	Instructor:		
6500	Culinary Laboratory	Rodriguez		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/2/12 - 4/23/12	Monday	6:00pm – 9:00pm	\$41	\$40

HEALTHY COOKING

Have you made a new year's resolution to eat healthy? Then why not learn to cook healthy? In this class you will learn the basics of healthy cooking.

Course #	Room No./Location:	Instructor:		
6500	Culinary Laboratory	Rodriguez		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/23/12 - 2/13/12	Monday	6:00pm – 9:00pm	\$41	\$40

DANCE

BELLY DANCING

Learn ancient movements to encourage poise and grace. Use and exercise every muscle in your body and in turn increase flexibility and suppleness. Classes will include body movements, accents and footwork to fundamental rhythms. A path to better health, a trimmer body, and stress relief! Please wear exercise type clothing and dance shoes.

Course #	Room No./Location:	Instructor:		
6033	Brewster Hall	Nieto		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/25/12 - 3/14/12	Wednesday	6:00pm – 7:30pm	\$36	\$0

Course #	Room No./Location:	Instructor:		
6033	Brewster Hall	Blonder		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/26/12 - 3/15/12	Thursday	6:00pm – 7:30pm	\$36	\$0

Course #	Room No./Location:	Instructor:		
6033	Brewster Hall	Nieto		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/4/12 - 5/23/12	Wednesday	6:00pm – 7:30pm	\$36	\$0

Course #	Room No./Location:	Instructor:		
6033	Brewster Hall	Blonder		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/5/12 - 5/24/12	Thursday	6:00pm – 7:30pm	\$36	\$0

FITNESS

YOGA

Another ancient art of the Orient is explored, offering stretching techniques for all muscle groups. Other topics include methods of breathing, postures to promote flexibility, stress reduction, and body toning.

Course #	Room No./Location:	Instructor:		
6082	Dunnellon Elementary*	Bubba		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/26/12 - 3/15/12	Thursday	4:00pm – 6:00pm	\$54	None

Course #	Room No./Location:	Instructor:		
6082	Dunnellon Elementary*	Bubba		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/5/12 - 5/24/12	Thursday	4:00pm – 6:00pm	\$54	None

MUSIC

BEGINNING PIANO

If you have ever wanted to learn how to play the piano in a fun group atmosphere, there is no better time than now for you to start. Learn basic piano performance techniques, music theory and how to play your favorite songs in just a few weeks. Pianos will be provided for the class.

Course #	Room No./Location:	Instructor:		
6500	CTAE Room 46	Noble		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/24/12 - 3/13/12	Tuesday	6:30pm – 8:30pm	\$54	None

Course #	Room No./Location:	Instructor:		
6500	CTAE Room 46	Noble		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/3/12 - 5/22/12	Tuesday	6:30pm – 8:30pm	\$54	None

LANGUAGE

BEGINNING SPANISH I

Beginning Spanish starts with the basics of vocabulary, sentence structure, and common phrases used in the Spanish speaking world.

Course #	Room No./Location:	Instructor:		
6500	CTAE Room 83	Pintado		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/24/12 - 3/13/12	Tuesday	6:00pm – 8:00pm	\$54	\$5

Course #	Room No./Location:	Instructor:		
6500	CTAE Room 83	Pintado		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/3/12 - 5/22/12	Tuesday	6:00pm – 8:00pm	\$54	\$5

All tuition and/or fee prices are subject to change without notice.

ADOBE PHOTOSHOP CS4 - LEVEL 2

Enhance and change your photos using this powerful, professional editor. This class is taught by a certified Adobe instructor.

Course #	Room No./Location:	Instructor:		
E91010BD	CTAE Room 59	Lambert		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/23/12 - 3/26/12	Monday	6:00pm – 8:30pm	\$118	\$20

POWERPOINT 2010/PRESENTATION SKILLS

Learn this fun, but powerful, slideshow software. Create slides, add visual effects, and modify text and graphics for a dynamic presentation. This class is taught by a Microsoft certified instructor.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 59	Lambert/Cooper		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
4/2/12 - 5/21/12	Monday	6:00pm – 8:30pm	\$118	\$10

BASIC WEB DESIGN

An attractive and effective website can mean the difference between success or failure for your small business. This course teaches students basic skills and techniques needed to build a personal or professional-looking website.

Course #	Room No./Location:	Instructor:		
E91010BD	CTAE Room 59	Lambert		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
3/29/12 - 5/17/12	Thursday	6:00pm – 8:30pm	\$118	\$20

BEGINNING COMPUTERS - LEVEL 1

This course is designed for beginning computer users. This hands-on course will teach you the basics of computer operations, filing documents, web searching, and connecting with your family and friends. This course is taught by a certified business instructor.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 47	Hottenstein		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/25/12 - 3/14/12	Wednesday	6:00pm – 8:30pm	\$118	\$20
3/28/12 - 5/16/12	Wednesday	6:00pm – 8:30pm	\$118	\$20

BOOKKEEPING BASICS

Learn basic bookkeeping concepts from an instructor who has over 30 years of experience in Accounting. You will learn about the Balance Sheet, Profit & Loss Statement, debits and credits, the Accounting Equation, ledgers, journals, and much more. You will need to purchase the book "Bookkeeping Made Simple" by David Flannery. This class is recommended prior to taking the QuickBooks class.

Course #	Room No./Location:	Instructor:		
E91010BA	CTAE Room 47	Hoak		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/24/12 - 2/7/12	Tuesday	6:00pm – 8:30pm	\$45	\$10
4/10/12 - 4/24/12	Tuesday	6:00pm – 8:30pm	\$45	\$10

COMPUTER HARDWARE & SOFTWARE BASICS

Students will learn basic keyboarding, computer hardware and software (*Microsoft Office 2010 Suite*). Students will learn how to navigate through Word, Excel, Outlook and PowerPoint. Build your confidence to better use your home computer. This class is taught by a certified business and Microsoft instructor.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 59	Florio		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/26/12 - 3/15/12	Thursday	6:00pm – 8:30pm	\$118	\$20
3/29/12 - 5/17/12	Thursday	6:00pm – 8:30pm	\$118	\$20

All tuition and/or fee prices are subject to change without notice.

KEYBOARDING & BEGINNING WORD 2010

This course focuses on touch-keyboarding skills and basic document processing. Learn the computer keyboard, build speed, accuracy, and endurance while reinforcing proper writing, grammar and punctuation skills. Class is taught by a certified business instructor.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 47	Florio		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/23/12 - 3/26/12	Monday	6:00pm – 8:30pm	\$118	\$20
4/2/12 - 5/21/12	Monday	6:00pm – 8:30pm	\$118	\$20

MICROSOFT EXCEL 2010

Get the right foundation in this powerful spreadsheet application. Learn to create and format data using formulas, charts, and graphics for home or work. This class is taught by a certified Microsoft instructor.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 59	Lambert		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/25/12 - 3/14/12	Wednesday	6:00pm – 8:30pm	\$118*	\$10
3/27/12 - 5/15/12	Tuesday	6:00pm – 8:30pm	\$118*	\$10

MICROSOFT PUBLISHER 2010

This course teaches students to create professional-looking publications including newsletters, flyers, brochures, and signs. Learn to create your own, personalized documents to print, email, or place online. This class is taught by a certified Microsoft instructor.

Course #	Room No./Location:	Instructor:		
E91010BD	CTAE Room 59	Lambert		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/24/12 - 3/13/12	Tuesday	6:00pm – 8:30pm	\$118**	\$10
3/28/12 - 5/16/12	Wednesday	6:00pm – 8:30pm	\$118**	\$10

QUICKBOOKS PRO 2011

Learn this popular program for home and small business bookkeeping. This program performs accounting functions and creates financial for you. This class is taught by a certified QuickBooks instructor.

Course #	Room No./Location:	Instructor:		
E91010BA	CTAE Room 47	Hoak		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
2/14/12 - 4/3/12	Tuesday	6:00pm – 8:30pm	\$104	\$20
5/1/12 - 6/12/12	Tuesday	6:00pm – 8:30pm	\$104	\$20

SMALL BUSINESS SKILLS

Learn the skills necessary to start and operate your own small business enterprise, including writing a business plan, communication skills, advertising/marketing, finance, and legal considerations. Find out if you have what it takes to transfer your skills into your own business.

Course #	Room No./Location:	Instructor:		
E91010BC	CTAE Room 47	Noble		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/26/12 - 3/15/12	Thursday	6:00pm – 8:30pm	\$118	\$20

WELDING TECHNOLOGY

Improve your welding skills, or learn any of four processes: Stick, MIG, TIG, or Flux Cored Arc, so that you can earn that new promotion. This class is not for beginners. All students are required to supply their own welding safety gear and welding-related hand tools.

Course #	Room No./Location:	Instructor:		
E91010BG	CTAE Room 782	Skyles		
Start/End Date	Meeting Days	Meeting Times	Tuition	Lab Fee
1/25/12 - 2/29/12	Mon. & Wed.	5:30pm – 8:30pm	\$177	\$175

* = Text Book cost not included for Excel 2010 course. EXCEL 2010 by William Bergquist ISBN#0-88294-893-8,1009-1 from H.M. ROWE

** = Text Book cost not included for Publisher 2010 course. MICROSOFT PUBLISHER 2010: Illustrated, 1st Edition ISBN#978-0-538-74950-3